

**AGENCY PERFORMANCE AND ACCOUNTABILITY COMMISSION
SUMMARY OF 2018 RECOMMENDATIONS**

AGENCY	RECOMMENDATION	REPORT REFERENCE
DAC	Invest in remote service delivery systems like remote support platforms and webinar based training services.	Page 35
DAC	Hire an additional budget analyst to enhance budget analytics and tracking provided to internal division staff and management. Also to include performance based budgeting.	Page 21
DAC	Review fee collection processes and reduce uncollected fees.	Page 36
DAC	The Department should ensure that its strategic plan aligns with performance measures in addition to the strategic needs identified in the budget development process. Use performance based budgeting.	Page 4 Page 22-24
DAC	Identify and certify local POCs that can assist with basic IT functions and invest in a CITRIX IT platform.	Page 34
DAC	Coordinate with OMES [or new IT Agency] for IT services	
OMES	Implement eProcurement System	Sec. 5.1 - page 57
OMES	Utilize Reverse Auctions in purchasing	Sec 5.2 - page 61
OMES	Initiate Performance-based Contract for Predictive Analytics Hardware/Software	Sec. 4.4 - page 47

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OMES	Consolidate Services within OMES and away from Individual Services	Sec 4.3 - page 43
OMES	Increase Investment in the State's IT Needs	Sec 4.3 - page 45
OMES	Improve the Daily O&I Meetings	Sec 6.2 - page 76
OMES	RFP Desktop Support Services	Sec 6.1 - page 75
OMES	Develop Greater Clarity and Acceptance of the OMES Chargeback System	Sec 4.1 - page 39
OMES	Form a working group to consider greater EGID Flexibility	Sec 8.3 - Page 112
OMES	Increase Agency Span of Control	Sec 4.6 - page 50
OMES	Evidence-based Budget Framework	Sec 3.1- page 35
OMES	Mandate that IS provide and support cyber security in the State of Oklahoma.	Sec 6.5 - page 85
OMES	Identify and assist agencies that would most benefit from a larger online footprint	Sec 6.3 - page 79

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AGENCY	RECOMMENDATION	REPORT REFERENCE
OMES	Invest in strategic facility planning to reduce building costs and improve efficiency.	Sec 7.1 - page 95
OMES	Create an Innovations Fund administered by OMES to provide repayable loans for qualified State agency projects with a demonstrated opportunity to create State savings to repay the loan.	Sec 4.5 - page 49
OMES	Consider removing regulatory functions from OMES	
OMES	Consider removing responsibilities related to Indian Gaming from OMES	
OMES	Authorize all governmental authorities to make purchases using processes and pricing benefits available to the State	
DPS	Prioritize investment in enhanced communications systems for troopers	Page 30
DPS	Create a new internal division reporting directly to the Commissioner that would manage both records and data analytics for all internal divisions.	Page 31
DPS	Invest in an electronic submission and data management platform for the division Records Management.	Page 31
DPS	Streamline grant management processes	Page 32

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DPS	Surplus vehicles that fall within the new replacement criteria that is proposed. Participate in OMES vehicle fleet and tangible personal property procurement, management and disposition program.	Page 39-43
DPS	Implement a 12% maximum standard indirect cost rate for all DPS subcontractors	Page 36
DPS	The Department will ensure that its strategic plan aligns with performance measures in addition to the strategic capital needs currently identified in the budget development process. Implement Performance Based budgeting.	Page 4 Page 20-26
DPS	Amend statutes related to records management and highway safety.	Page 9 - 17
DPS	Create a simple excel based inventory of all DPS property that tracks maintenance activities, cost associated with those activities, and unmet maintenance needs. Participate in OMES facilities procurement, management, maintenance and disposition program.	Page 36
DPS	The DPS will not engage in services which are duplicative of services rendered by the OSBI	

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AGENCY	RECOMMENDATION	REPORT REFERENCE
DOC	Evaluate retroactively applying SQ780 to currently incarcerated inmates. Implement a legally permissible means to release from incarceration those persons who are in the custody of the DOC solely for offenses which are not criminal offenses under SQ780	Page 27 Page 29
DOC	Consider releasing more individuals who are eligible for parole. Consider enlarging the volunteer board or establish a full-time Pardon and Parole Board. Increase the number of persons submitted to the Pardon and Parole Board for consideration to one hundred persons per month.	Page 27 Page 30 Page 33
DOC	Pursue Salary increases, particularly for Corrections officers and facility based staff. Consolidate all HR functions under OMES.	Page 27 Page 36
DOC	Ensure that the DOC should ensure that its strategic plan aligns with performance measures in addition to the strategic capital needs currently identified in the budget development process through Performance Based Budgeting. <i>Consolidate all facilities procurement, management, maintenance and disposition functions under OMES.</i>	Page 4
DOC	The Department should review statutes and determine if repealing, amending, or a further analysis is needed for mandates that are not in true support of the DOC's mission.	Page 4

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AGENCY	RECOMMENDATION	REPORT REFERENCE
DOC	Establish a deferred maintenance schedule to systematically address current maintenance needs. Consolidate all facilities procurement, management, maintenance and disposition functions under OMES.	Page 37 Page 40 Page 41
DOC	Conduct an outside functional assessment of current facilities to determine capacity, efficiency, remaining useful life, risk and overall compliance of facility. Consolidate all facilities procurement, management, maintenance and disposition functions under OMES.	Page 40 Page 41
DOC	Conduct a fiscal impact study of moving all staff to twice per month pay-check schedule. Consolidate all HR functions under OMES.	Page 40
OTC	Conduct tax gap study annually to quantify total tax revenue that could be collected by the State.	Page 15
OTC	E-Filing – Finalize IT costs to consider requiring e-filing for corporate tax returns.	Page 16
OTC	Data-Driven Auditing – Enhance audit lead generation to be more ROI-focused by formalizing and refining selection criteria and prioritization.	Page 18
OTC	Targeted Collection Activities – Strategically prioritize collections activities to achieve higher return on collection efforts.	Page 22

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OTC	E-Titling and E-Registration – Consider adopting e-titling and e-registration in the Motor Vehicle Division to minimize costs, speed up processing time, and cut workload in order to maximize revenue.	Page 24
OTC	Electronic Forms – Ensure commonly used agency forms are fillable electronically to reduce manual entry by agency staff.	Page 27
OTC	Performance Management Framework – Implement a performance management framework as a key tool to support improved governance, effectiveness, efficiency, productivity and increased accountability at the organizational, team and individual levels.	Page 32
OJA	Source a virtual option for the OYACS curriculum outline for students after they leave OJA secure facilities	Page 44
OJA	Remove or limit parts of the requirements for the OJA to only work with the currently designated Community Based Youth Services providers.	Page 26
OJA	Work with OMES and other system partners to identify and pilot a technology project that leverages recent technology improvements	Page 60
OJA	To the extent it does not violate financing commitments, initially build 7 of the 9 residential cottages allowed for in the masterplan due to the declining trend in population in secure facilities	Page 41

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AGENCY	RECOMMENDATION	REPORT REFERENCE
OJA	Utilize more data and predictive analytics to measure effectiveness of OJA services	Page 28
OJA	Strategically right-size the number of RSDC's, repurposing beds in certain areas.	Page 23
OJA	Work with the State and/or Federal Government to determine the most cost efficient way to provide health care coverage for juveniles in OJA's custody	Page 27
OJA	Delgate certain responsibilities for recruitment, retention and succession planning to the HR function as well as the existing employees that fill these positions	Page 31
OJA	Enhance OJA's posture on its IT systems and employees regarding security and privacy	Page 58-60
OJA	Develop the business case for, and license JOLTS to similar agencies (through a third party) in other states to provide a revenue stream for OJA in exchange for licensing fees	Page 61